WADPA HANDBOOK 2026

Whangarei Academy of Dance & Performing Arts (WADPA) has built a reputation for fostering the growth of aspiring dancers in a secure and forward-moving environment. Our approach involves delivering technique classes tailored to both age and developmental stages through a carefully designed syllabus. This ensures that our younger students have ample time for movement exploration, while our advanced students are equipped with the tools necessary for pursuing a professional dance career, should they choose to do so.

The outcome of our method is not merely confined to dance proficiency; rather, it extends to the holistic development of our students. Through our classes, individuals cultivate self-esteem, self-discipline, and a robust fitness level. These attributes collectively form a formidable foundation, providing our students with a powerful advantage in any future pursuit they choose to embark upon.

CONTACT US

Office: 29 Commerce street, Whangarei, 0110

Ph:(027) 4544 877.

Email: holly@wadpadance.nz.

Website: www.wadpadance.nz.

Facebook | Instagram | Youtube | Tik tok

DIRECTORS & TEACHING STAFF

Holly Duder-Joy - **Principal and studio owner**

Tabitha Kaiser - **Junior school manager and costume co-ordinator**

Abbie Jennings

Sophie-Maree Teh-Hall

Lexi Duder

Natalia Bates

Asha Huddleston

Peyton Seymour

Kristin Orr

Rebekah Kenwright

Aleche Steyn

Teale Vint

Registered Teacher NZAMD
Registered Teacher BTDA
RAD Classical Ballet trained
BTDA Examiner
Once upon a Ballet ® Teacher
Post graduate degree primary school teaching
BTEC ND dance
First aid

Please find all teachers bios located in the hallway.

"Those who dance are considered insane by those who cannot hear the music."

Classical Ballet (BTDA, NZAMD & RAD Syllabus) - Grades from Preparatory to Advanced 2 & Diploma level. Some Junior classes use the Rosette pre grades available through the NZAMD syllabus. RAD Advanced 2 classes available on request.

Tiny Dancers club - from ages 2+. Tiny Dancers Club instils a love of dance making it a positive element of their early lives which stays with them. Children learn from a young age how music, movement, dance and their imagination can be combined to tell a story and convey emotions.

Tap (BTDA & NZAMD Syllabus) - Grades from Preparatory to Advanced 2 & Diploma level. NZAMD Syllabus is combined within these grades also to suit the students ability.

Jazz (BTDA & NZAMD Syllabus) - Grades from preparatory to Advanced 2 & Diploma level. Some lower grade work uses the NZAMD syllabus dependant on the class ability

Lyrical (BTDA Syllabus) - Grades 1-8. Suitable for Ballet/Jazz dancers from 8+. Classes may be open depending on dancer's ages and ability.

Acrobatic (BTDA Syllabus) - Grades Preparatory to grade 8 level.

Contemporary - Open class working on contemporary technique, freedom of expression & Choreography. Junior class for up to grade 5 level. Senior class for Intermediate level or above.

Musical Theatre - Dance, drama and singing all in the one class. Learn and perfect routines from the top west end/broadway shows!

Fun Dance- Open class working on ballet, jazz, lyrical & contemporary technique. Suitable for beginners who want to try all styles of dance.

Performance group - Students are selected for the performance group through an audition. They will need to study most genres of dance and have an excellent attitude, ability and be reliable.

UNIFORM

Our studio leotards are made to order. Please ask the teacher about shoes as they can advise on the best place to get these, Ballet shoes and Jazz shoes are available via our online store but trying them on first for size is recommended. For the first few weeks, whilst settling into a class please make sure your child is in clothing they can dance in, leotards are preferable. Please be aware orders can take a few weeks to arrive.

Contact Pam to place your order

021 202 6053

gandpnielson@actrix.co.nz

Leotards	Age 4 & 6 $35.00 Age 7, 8 & 10 $39.00 Age 12 & 14 $44.00 Adults $47.00
Skirts	Junior Circle $25.00 X over $30.00

For all other uniform please visit our online store to purchase. Pick up is from the studio office

Click here

Policies, rules and further information.

Fees

1.1 Term fees must be paid by the end of the first week of term unless prior arrangements have been made with WADPA. A $30 late payment fee will be applied to accounts that remain unpaid after this time.
1.2 No refunds will be issued once the term has commenced.
1.3 If a student withdraws from WADPA during the term, any fees already paid will not be refunded.
1.4 If an outstanding debt is referred to a third party for collection, the client will be responsible for all associated recovery and administrative costs.
1.5 Payments can be made via cash, EFTPOS, online via parent portal or online bank payment.
1.6 If you decide to discontinue dancing with WADPA, you must notify us via email or telephone. If notification is not received before the next term invoices are processed, the following term's fees will still be charged in full.
1.7 Term fees are calculated based on an eight-week term. Any additional weeks in the school term (most terms are 10 weeks) are included within the term fee and are considered an added bonus.
1.8 Private lessons must be paid at the time of the class, directly to the teacher, in cash.
1.9 If fees have not been paid and the student has not attended class by Week 3 of the term, the enrolment may be cancelled.
1.10 All statutory holidays are observed, and annual fees have been calculated accordingly.
1.11 No refunds or fee reductions will be given for missed classes due to holidays, overseas travel, birthdays, or other personal commitments.
1.12 Enrolments for a new term will not be processed if there is an outstanding balance remaining on your account from a previous term.
1.13 Families with two or more students enrolled at WADPA are eligible to receive a 10% sibling discount on term fees.
1.14 A compulsory registration fee of $25 will be added to your invoice when enrolling at WADPA.
1.15 Any applicable discounts will be void if the invoice is not paid by the due date.
1.16 Free Trial Classes:
WADPA offers one free trial class per dancer so they can experience the class before enrolling. If you decide to continue after the trial, the class fee will be deducted from your first invoice when enrolment is confirmed.

Policy 2. Class rules & studio conduct

2.1 Regulation uniform is to be worn to ALL classes.Performance Group is the only exception but students must wear dance wear.
2.2 No talking during class times.
2.3 No touching other students.
2.4 Disruptive behaviour will not be tolerated. In serious cases of misconduct, or ongoing behavioural issues, WADPA reserves the right to instantly dismiss the student with no refund of remaining term fees.
2.5 Students at WADPA are expected to behave appropriately, with respect, courtesy and manners at all times, whether in class or when representing WADPA at public events such as concerts, competitions, community events and workshops.
2.6 Swearing and bullying are not tolerated at WADPA, a warning will be given. If a student is asked to leave there will be no refund of any paid fees.
2.7 Children must be supervised when not in class.
2.8 Parents please supervise siblings at all times and do not let your toddler walk through the middle of a class.
2.9 We provide closed classes but in the last week of term we open our blinds so classes can be viewed from the viewing areas, NO parents are allowed in classes while a lesson is taking place. We aim to provide classes free of distraction to enable dancers to concentrate and get the most out of their lessons.
2.10 To maintain consistency WADPA students are not permitted to dance at other dance schools unless permission is given and this would only be considered if it is for a class/genre that WADPA does not offer.
2.11 Competition outfits can only be worn by students enrolled in WADPA. If you leave the school this uniform needs to be either donated back to us or sold on to someone still within the school. It can be used however for personal use around your own home but please remember this is a uniform which represents the school so therefore should remain within the school.

Policy 3. Health & safety

3.1 Hair must be tied back from the face at all lessons.
3.2 No jewellery to be worn.
3.3 First aid kit is available from the class teacher.
3.4 Students are under supervision whilst in class only. Teachers are NOT responsible for any child outside of class
3.5 Please do not encourage your child to wait outside the studio building, it is a busy area with lots of cars and trucks.
3.6 The studio is not to be used as a babysitting service. Students/siblings are not to be left unsupervised at the studio whilst parents pop out.
3.7 WADPA has very limited parking space available at the end of the driveway (the gravel area facing the river). Under no circumstances at any time is a parent or dancer from WADPA permitted to park in the staff parking at the front of the WADPA building or any other business's parking spaces or on any surrounding business's property.
3.8 WADPA will make all efforts to help our students to avoid injury. However, it is important that you understand and agree that in participating in any dance class, workshop, rehearsal or performance, there is a possibility of physical injury. WADPA and any of its owners, employees, or teachers will not be held responsible or liable for any injury or damage to students while dancing at WADPA studios.
3.9 Anybody over the age of 12 years and 3 months will be required to present their Vaccine Pass to enter the WADPA building.
3.10 If Government imposed restrictions in relation to Covid-19 prevent WADPA from offering face to face classes in the studio we will endeavour to offer an alternative form of class delivery via Zoom or other remote learning tools. No refunds will be offered for classes that are effected by Government imposed restrictions.

Policy 4. Class attendance

4.1 Regular attendance is vital for all students to keep up with class work, exam preparation and show work.
4.2 If your child wants to meet their maximum potential it is very important that practice outside of the studio becomes part of their regular routine as they get older.

Policy 5. Examinations

5.1 Ballet, Tap, Jazz, Acrobatic & Lyrical classes are taught syllabus work with the intention of progression towards
exams. It is at the teachers discretion as to whether the student is ready to take this exam and the teachers decision is final.
5.2 Exam fees are at an additional cost to term fees.
5.3 Exam preparation classes are at an additional cost to term fees.
5.4 All students require the correct uniform for examinations, no exceptions.
5.5 If classes are missed, this could jeopardise your place in an exam.
5.6 Students can be pulled out of an exam at any time at their teachers discretion, this is a last resort and parents will be alerted to this possibility before the decision is made.

Policy 6. Photography & Videoing

6.1 Staff will occasionally take videos or photos to be used for promotional purposes or teaching aid. Permission is requested on enrolment form.
6.2 NO Photography or Videoing without Prior approval by WADPA management/teachers and other class members. Any recording or photography is for personal use only and not to be uploaded onto the internet, social networks or video/photo sharing sites. Failure to abide by this could result in dismissal from WADPA.

Policy 7. Show & Costumes

7.1 It is not compulsory for all students to take part in the end of year show but we strongly encourage this.
7.2 Each student taking part in the show is required to be at all rehearsals.
7.3 Most costumes are hired out, hire fee notices are handed out in term 4 and this charge is on top of your term fees.
7.4 Costumes will not be handed out until fees and costume hire fees are paid in full.
7.5 All costumes are to be returned at the final performance after the show (unless they are your own costume).
7.6 All costumes hired out are the property of WADPA, please look after them otherwise you will be charged to replace them.
7.7 All students taking part in the show will be required to pay a rehearsal fee of $20 per child or $20 per family to cover theatre hiring costs. Costs are subject to change.
7.8 Rehearsals are compulsory so please be aware of these dates.
7.9 Show t-shirt is compulsory and this will be added to costume hire fees in term 4.

Policy 8. Choreography

8.1 Choreography for performances and competitions remain the property of WADPA, their teachers or the syllabus providers.
8.2 Choreography must not be used or copied without prior permission.
8.3 Students who leave WADPA are not permitted to perform choreography that was developed specifically for them by WADPA teachers as a competition solo or as part of a group.
8.4 WADPA dancers are not permitted to learn choreography or engage in private lessons with teachers outside of WADPA without permission.

Policy 9. Logo & Copyright

9.1 The WADPA logo remains the property of WADPA. Any defacing or unauthorised use of this logo can result in legal action.
9.2 Uniforms purchased cannot be defaced eg, logo covered or replaced if you leave the studio for any reason.

Policy 10. WADPA Privacy Policy

At WADPA, we are committed to maintaining the privacy and security of your personal information. This Privacy Policy outlines our practices regarding the collection, use, and protection of your data. By interacting with our dance studio, you agree to the terms outlined in this policy.

Information We Collect

We collect and process personal information for legitimate business purposes. This includes:
1. Contact Information: Names, addresses, phone numbers, and email addresses.
2. Student Information: Age, date of birth, dance level, and medical information for safety purposes.
3. Billing Information: Credit card details or other payment information for processing fees.
4. Photographs and Videos: We may capture and use images or videos for promotional purposes with your consent.

How We Use Your Information

We use your information for the following purposes:
1. Communication: To provide updates, newsletters, and relevant information.
2. Registration and Enrolment: Managing student enrolments, class scheduling, and billing.
3. Safety: Using medical information to ensure the well-being of our students during classes and events.
4. Marketing and Promotions: Sharing promotional content with your consent.

Data Security
We take appropriate measures to protect your personal information from unauthorised access, disclosure, alteration, or destruction. This includes secure storage, access controls, and encryption.

Third-Party Disclosure
We do not sell, trade, or transfer your personal information to third parties. Your data is only shared with trusted partners who assist us in operating our dance studio or servicing you, and they agree to keep this information confidential.

Your Rights
You have the right to:

1. Access Your Data: Request information about the data we have collected.
2. Correct Your Data: Ask us to correct any inaccuracies in your personal information.
3. Delete Your Data: Request the deletion of your personal information, subject to legal and contractual obligations.
4. Opt-out: Choose not to receive marketing communications.

Contact Information
If you have any questions about our Privacy Policy or wish to exercise your rights, please contact us at:

WADPA
29 Commerce st, Whangarei
holly@wadpadance.nz

Changes to This Privacy Policy
We reserve the right to modify this Privacy Policy at any time. Changes will be effective upon posting to our website.

28/01/2025

General Information

- The Notice board will have all current information, it is your responsibility to keep up to date with this news.
- It is the responsibility of the parent and students to be aware of all important dates and information as sent via email, newsletters and Facebook. Please ensure that you provide your current contact details.
- We often use Facebook and email as a means of messaging and communicating with students/parents.
- We collect your personal details in order to contact you. The New Zealand Privacy Act of 1993 gives you the right to access and correct this information.
- WADPA and any of its owners, employees, or teachers shall not be responsible for any property losses or damages suffered by a Student and/or any parent or guest of the Student resulting upon entry into the Studio or its surrounding property.
- Performance group members are required to sign and abide by a contract to be a member of those classes.
- If you wish to discuss something or have a general query please email us, we aim to respond within 48 hours.
- Current timetables can be found on our website wadpadance.nz or next to the notice board.
- Timetables may change slightly from term to term so please be aware of this.
- We are very proud of the amazing facility we have at WADPA, please respect this and treat the place with respect.
- If you have any queries or concerns please feel free to contact us at a time that doesn't disrupt a class. Appointments can be made for any parents wishing to discuss the progress of their child
- By signing an enrolment form or agreeing via online registration you understand and agree to the WADPA policies.

CONTACT US

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Email: holly@wadpadance.nz.